

EXELON NUCLEAR
LATERAL TRANSFER BID FORM
MAINTENANCE POSITIONS "A" RATE AND ABOVE

Please type or print:

Employee Name: _____ EID: _____

Department: _____ Location: _____

Classification: _____ Service Date: _____

I hereby request to be considered for a lateral transfer between the following locations.

From _____ to _____

Employee Signature _____ date: _____

(Original to Labor Relations, Cantera)

Rules:

1. The request for lateral transfers will be reviewed and the employee with the greatest company service requesting the transfer to the location will be identified.
2. An employee must meet the qualifications of the position and be qualified to perform all job duties of the classification at the time of the lateral transfer.
3. An employee who is unavailable for reassignment within a reasonable time may be by-passed but will maintain eligibility for future consideration.
4. An employee who refuses a lateral transfer at the time a vacancy is being filled will not be eligible for future consideration to the same location for at least 6 months.
5. An employee who is transferred will not be eligible for a subsequent transfer for a period of 2 years.

Disposition:

Received at _____, on file
(location)

Not eligible _____
(reason)

Return copy to Employee

Signature _____ date _____

Original to be sent to Corporate Labor Relations and placed in Nuclear Lateral Transfer file